**Directions for Turning in Scholarship Applications**:

* Applications should be typed; if you are unable to type it for some reason, use black ink. *Never use a pencil*.
* Have someone proofread your application and essay prior to turning it in (parent, teacher, friend, etc).
* Double check to see if you have completed the correct applications for which ones you are applying (some scholarships require a separate application/essay).

**Page Order for Return**:

1. Scholarship checklist
2. Application
3. Essay Cover Sheet
4. Essay
5. Additional Applications for other scholarships listed
6. Their Essay Cover Sheets
7. Essays
8. *Tennessee Scholars Checklist (optional)*

**What Happens Next**:

* I will deliver the applications to donors the third week of March.
* When I hear from donors about selected recipients, I will contact you.
* Scholarships will be presented at Senior Awards Night, **Tuesday, May 11 at 6:00 P.M. at LaFollette Church of God.**
* If you receive ***any scholarship*** from ***any college***, ***university, or organization, please let me know so that we can announce it at Senior Awards Night***. You can email me this information at [katherine.ayers@ccpstn.net](mailto:katherine.ayers@ccpstn.net), or tell me in person. Remember, it is ***your responsibility*** to make me aware of the scholarship so that it can be announced. If you receive a scholarship from a school that you do not plan to attend, I still would like to announce the information.